

# Pipeline Amendment Applications - Licence- and Line-Level Changes

» Intended User: Pipeline Amendments Applicants

## Overview

### Important

Refer to the *Pipeline Licence Applications - General* quick reference guide as a companion to this guide.

The Licence Amendment section has three windows:

1. Licence-Level Changes
2. Line-Level Changes
3. Technical Information

Licence Amendment

[» Licence-Level Changes](#)

[Line-Level Changes](#)

[Technical Information](#)

## Licence Amendment - Licence-Level Changes

1. The Licence Amendment - Licence-Level Changes window displays the Activity ID or IDs created for each licence amendment created.

It also displays the licence number associated with the amendment request.



2. The Licence Details window displays below the header information.

**Licence Details**

This amendment includes a change to the H<sub>2</sub>S content of the entire licence  Yes  No

Current H<sub>2</sub>S Content (mol/kmol)

This amendment includes a change to the substance of the entire licence  Yes  No

Current Substances

3. Complete the statements as required. When you select  No, you may proceed to the next window.

4. When you select  Yes to the change in H<sub>2</sub>S content of the entire licence, additional fields display.

This amendment includes a change to the H<sub>2</sub>S content of the entire licence  Yes  No

Current H<sub>2</sub>S Content (mol/kmol)

New H<sub>2</sub>S Content (mol/kmol)

5. Enter the new H<sub>2</sub>S content as a numeric value.

New H<sub>2</sub>S Content (mol/kmol)

6. When you select  Yes to the substance change statement, additional fields display.

This amendment includes a change to the substance of the entire licence  Yes  No

Current Substances

New Substances

7. The current substance fields cannot be changed.

Current Substances

New Substances

8. Use the drop-down arrows to select the new substances required.

Current Substances: Natural Gas

New Substances: Butane

9. Click **Next** >

### Licence Amendment – Line-Level Changes

1. The Licence Amendment – Line-Level Changes window displays.

2. Click the amendment type required.

**Line-Level Changes**

- Abandonment
- Bidirectional Flow
- Liner Installation
- MOP Decrease

3. Three new sections display:

- Line Search

- Pipe Specification
- Pipe Location and Status

Line Search

Select Lines to Amend

---

Pipe Specification

Add Row Copy Row Remove Selected

<input type="checkbox"/>	Spec ID	OD (mm)
<< < 1 > >>		

---

Pipe Location and Status

Remove Selected

<input type="checkbox"/>	Action	Line #	From	To
			LSD	SEC

4. Click **Search** in the Line Search section to locate the lines you want to amend.

Line Search

Select Lines to Amend

**Search** Clear Grids

5. The Line Search window displays.

Line Search

Pipe Specification

ID	OD (mm)	WT (mm)	Material	Type	Grade	MOP (kPa)	Stress Lvl
1	88.9	2.77	Steel	5LX	API 5L Grade X42	4,960	27

<< < 1 > >>

---

Pipe Location and Status

<input type="checkbox"/>	Line #	From Location					FC	To Location			
		LSD	SEC	TWP	RGE	M		LSD	SEC	TWP	RGE
<input type="checkbox"/>	3	6	20	53	9	4	Well	14	17	53	5

6. Click  to clear the search criteria.

7. The lines associated with the licence display in the Pipe Location and Status section on the lower half of the window. When more than one line is associated with the licence, multiple rows display.

Pipe Specification

ID	OD (mm)	WT (mm)	Material	Type
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1	88.9	3.96	Steel	Z245.1
2	273.1	4.80	Steel	Z245.1
3	88.9	4.00	Steel	Z245.1

Pipe Location and Status

Line #	From Location				
	LSD	SEC	TWP	RGE	M
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 1	2	12	24	1	5
<input type="checkbox"/> 2	2	12	24	1	5
<input type="checkbox"/> 3	2	12	24	1	5
<input type="checkbox"/> 4	5	12	24	1	5

10. From the **Pipe Location and Status** segment, click the checkbox to select the lines required.

Pipe Location and Status

Line #	From Location				
	LSD	SEC	TWP	RGE	M
<input type="checkbox"/> 9	3	10	95	6	4
<input checked="" type="checkbox"/> 8	15	4	95	6	4
<input type="checkbox"/> 4	9	2	95	6	4
<input type="checkbox"/> 5	1	10	95	6	4
<input checked="" type="checkbox"/> 6	1	10	95	6	4

**Note**

Use the Show or Hide Columns drop-down list to select the fields you wish to see or delete from view.

Show or Hide Columns

- Select
- Spec ID
- OD (mm)
- WT (mm)
- Material
- Type
- Grade
- MOP (kPa)
- Stress Lvl
- Joints

Any selections you change are for this view only. They are not saved once you close the application.

8. In this example, we selected “**Abandonment**” as the line-level change.

Click the drop-down arrow on the action button at the bottom of the screen and select

Change ▾  
Change  
Abandonment

9. Click **Apply Action**.

**Important**

Select “**Abandonment**” when this is the only action required for this line or lines.

Select “**Change**” when amendments in addition to “**Abandonment**” are being made for this line or lines.

10. When “**Abandonment**” is the selected action, associated fields are automatically changed and highlighted in the **Pipe Location and Status** section to reflect the status change.

Pipe Location and Status

Remove Selected

	Action	Line #	From Location					FC
			LSD	SEC	TWP	RGE	M	
<input type="checkbox"/>	Abandonment	1	9	2	95	6	4	Blind End
<input type="checkbox"/>	Abandonment	8	15	4	95	6	4	Blind End
<input type="checkbox"/>	Abandonment	6	1	10	95	6	4	Blind End

At the same time, view the changes displayed in the **Pipe Specification** section below.

Pipe Specification

Add Row Copy Row Remove Selected

	Spec ID	OD (mm)	WT (mm)
<input type="checkbox"/>	*1	508.0	11.90

11. The **MOP (kPa)**, **Stress Level**, and **Partial Pressure (kPa)** field values are automatically set to zero.

MOP (kPa)	Stress Lvl	Joints	IP	EC	Partial Pressure (kPa)
0	0	Welded	Uncoated		0.00

12. When “**Change**” is the selected action, associated fields are highlighted in the **Pipe Location and Status** section.

Pipe Location and Status

Remove Selected

	Action	Line #	From Location				
			LSD	SEC	TWP	RGE	M
<input type="checkbox"/>	Change	2	8	2	86	9	4

13. At the same time, in the **Pipe Specification** section above, the **MOP (kPa)** and **Stress Level** field values for each row display.

MOP (kPa)	Stress Lvl
6,200	30

14. You have to manually change this value. Click the field to highlight it.

MOP (kPa)

6,200

15. Delete the number displayed and type in zero.

MOP (kPa)

0

16. The **Stress Level** field calculated by the system and the field is automatically updated.

**Important**

When “Change” is selected, all fields that require editing must be **manually** changed. This includes Facility Codes, Status, and MOP. Stress level, and in some instances, partial pressure, are calculated by OneStop.

17. Click  to ensure no error messages display.

18. Repeat this section for **each** Activity ID associated with the licence amendment.

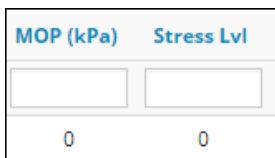


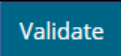
19. For the second Activity ID example, we selected “Discontinuation” as the amendment type.



Action	Line #	From Location					FC	To Location					FC	Length (km)	Status
		LSD	SEC	TWP	RGE	M		LSD	SEC	TWP	RGE	M			
Discontinuation	10	7	30	14	10	4	Blind End	15	19	14	10	4	Blind End	0.79	Discontinued

As with abandonments, the **MOP** and **Stress Level** fields are automatically reset to zero.



20. Click  to ensure that no error messages display for this amendment activity.

21. Click .

22. When “Discontinuation” is the selected action, associated fields are automatically changed and highlighted in the **Pipe Location and Status** section to reflect the status change.

Pipe Location and Status

Line #	From Location				
	LSD	SEC	TWP	RGE	M
<input type="checkbox"/>					
<input checked="" type="checkbox"/>	1	2	12	24	1
<input checked="" type="checkbox"/>	2	2	12	24	1

23. Refer to the *Pipeline Amendments - Confirmation* quick reference guide for the next step in submitting your amendment application.